

SMT Home and School
Board Meeting Minutes: April 21, 2010
7:00 PM SMT Teachers Lounge

Board Members:

Present: Father Kindon, Mrs. Florian, Chris Hageman, Peter Gollmer, Patty Janoch, Viktoria O'Donnell, Kris Gotschal, Barbara Martinez, Mrs. Fox, Mrs. Gross

Absent: Diane Meyer,

Quorum present? Yes

Proceedings:

Meeting called to order at 6:55 p.m. by Chris Hageman

Father Kindon gave opening prayer

Father Kindon's Report:

- No news at this time

Mrs. Florian's Report:

- Mrs. Florian shared the list of school fundraisers and collections for the upcoming school year. Events include Scholastic book fair, Operation Santa Claus, Canned food drives, IHM Sweetheart Collection, and Math-a-thon. The home and school will continue with the clothing drive.

President's Report- Chris Hageman

- Chris asked for updates or feedback from the prior meeting discussing the vitality of the school, long and short term plans to attack the deficit. No feedback was given.
- Election results are: C. Peluso Vice-President, R. Olimpo Treasurer, majority voted to include multiple smaller fundraisers and use eVite in the future.
- Chris suggested that since Mrs. McCann provides so much assistance with forms coming in a meeting should be held to discuss the logistics of eVite with her prior to proceeding.

Vice Presidents Report- Peter Gollmer

- Monte Carlo updates- At this time Peter feels that the revenue will fall 25% short of last year at about \$22,000
- Ticket sales are down, discussion about marketing and how to increase ticket sales.- B. Martinez will distribute fliers to Lambertville and New Hope senior centers.
- Peter will send list of volunteers to L. Green and M.McGurl.
- C. Hageman will speak with J. Fetter about an art piece left over from the parish auction to sell at MC.
- Set up for MC will begin on Thursday, April 29.
- Fundraising Chair for next year- names must be submitted to Fr. Kindon and Mrs. Florian for approval. We would like to have someone in place prior to the transition for next year.

Financial Report- Patty Janoch

- Budget discussion- Budget has been adjusted to reflect changes in forecasts to allow us to make financial commitments to parish. See attached budget for details
- Bingo went down \$300 due to a late submission of receipts
- Walk-a-thon went up due to a matching donation from Glaxo Smith Kline
- If MC nets \$22,000, we potentially will have a \$19,000 ending balance.

- Budget planning for next school year should be done in May. R. Olimpo, C. Peluso and new Fundraising Chair should also be included in planning meeting. Calendar should also be planned at this time, budget and calendar should be ready for presentation to parents at June HAS meeting. C. Hageman suggested a line item review to see if we would like to add/drop any items going forward.

Secretary Report- Viktoria O'Donnell

- Fr. Kindon has received information needed for HAS email account, Viktoria will get the information from him to begin using this account for HAS communications.
- Calendar will be updated on website
- Minutes from March

Event Coordinator Report- Kris Gotschall

- Baseball event is set, 38 attendees. Tickets will be distributed via the communication folder.
- Ice Cream Social- Will be changed to Family Appreciation Night. Balloon Magician is \$500 for indoor show. This was approved unanimously.
- Letters were sent to 33 families regarding not having enough volunteer hours in.
- Sign up sheets for volunteering next school year will be displayed at the June home and school meeting

Fundraising Coordinator Report- Barbara Martinez

- Scrip updates- In November, the board developed and approved a succession plan for Scrip as a position was opening for the next school year. At the end of this process Regina Mangan has accepted the position.
- The purchase of scrip will not be mandated as part of the tuition package for next year.
- Scrip budget was discussed including a concern regarding the amount of money charged to use credit cards and whether we are losing money on this. Information was not readily available. Barbara will collect information prior to the planning meeting in late May to see if we should raise the amount of purchase required to use a credit card, only allow purchases with a 5% return or remove the family credit for purchases with less than a 5% return or discontinue the use of credit cards altogether.
- Scrip policies will be looked at to see if they need to be updated. Barbara will send out a rough draft and the board is asked to make suggestions to get the proper wording.
- A list of potential fundraisers was discussed, as of right now we will do Kids Stuff books, Walk-a-thon, Cow-chip bingo, Kids Art, Market Day, and Scrip. Other possibilities included Joe Corbi, Wrapping paper, Chuck E Cheese and a golf outing. The Wrapping Paper and Corbi fundraisers will not be done since we do not have someone to take responsibility for them.
- Cow Chip Bingo- We would like to coordinate this with the Parish at the Parish picnic in September with the proceeds being split between the school deficit and the parish. We need to find a coordinator to work with Jane Fetter ASAP.
- Sign up sheets for fundraising next school year will be displayed at the June home and school meeting
 - Meeting adjourned at ~8:45 PM
 - Minutes submitted by Secretary, Viktoria O'Donnell.