

SMT Home and School
Board Meeting Minutes: July 15, 2009
7:00 PM SMT Teachers Lounge

Board Members:

Present: Father Kindon, Mrs. Florian, Chris Hageman, Patty Janoch, Viktoria O'Donnell, Barbara Martinez, Peter Gollmer, Kris Gotschal

Absent: Diane Meyer

Quorum present? Yes

Proceedings:

Meeting called to order at 7:05 p.m. by Chris Hageman

Father Kindon gave opening prayer

Father Kindon's report:

- Best of Bucks Pre-School contest still running until July 20. Winner of contest will receive banner for lawn. Results expected in October.

-Today is the deadline for sending in tuition information. Only 93 of 173 children have returned their tuition information thus far.

Mrs. Florian's report:

- Thank you for the funds to purchase new equipment and books. The chairs for the art room are in, tables are on their way and the new writing books are in.

- Mrs. Teresa Pfeiffer has been hired to teach 5th grade. Mrs. Pfeiffer comes from St. Ann's in Bristol.

President's Report- Chris Hageman

-Chris will contact Our Lady of Sorrows to see if they would like a donation of the basketball system and tetherball set. If they can not use the items, we will look to sell them on ebay or craigslist.

Vice-President's Report- Peter Gollmer

-No news at this time

Financial Report- Patty Janoch

-Budget discussion- Expected revenue for the Walk-a-thon has been lowered at committee's request; marketing expenses to be removed from budget; Scrip expected gross sales reduced to 500,000.

Secretary Report- Viktoria O'Donnell

- Website has been updated to reflect current HAS Board. All new information for website will be checked through Mrs. Florian. Viktoria will send out email to board member for contact email to be used for website. Bulletin board will be updated and minutes distributed to families via the website. Website will be updated to include HAS calendar, welcome from Chris Hageman and preview of upcoming events.

-Back to school packets will be completed prior to New Family Orientation on August 27. Patty Janoch will send volunteer letter, Chris H., Kris Gotschal and Barbara Martinez will work together to update the volunteer handbook. Chris H. will write a welcome letter to include as well. All information should be sent to Viktoria O'Donnell by the second week of August.

Event Coordinator Report- Kris Gotschal

-Calendar discussion- HAS will host first Teacher Luncheon on September 11th. Kris will coordinate ordering lunch. New Family Mentor night will take place in August 27th. Tentative Father/Daughter dance and Mother/Son baseball to take place based on financials.

Fundraising Coordinator Report- Barbara Martinez

- Bingo

- Supplies have been ordered. Still need daubers, Fr. Kindon suggested Oriental Trading
- Regina Mangan has volunteered to do publicity
- Still looking for a chairperson to run bingo
- Bingo will take place on the second Thursday of each month with the exception of May.
- Barbara would like to hold a dry run to make sure that everything runs smoothly- she will borrow school projector and screen for dry run.

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-Scrip

- Deposits will be made 2x per week starting in September
- 60/40 family split will remain
- Credit cards will begin in September- rates are lower than expected
- Marketing- Barbara will set up meeting to brainstorm and create marketing plan that will support increased sales

Barbara will set up meeting to go over HAS policies and procedure for all fundraisers. We will not use Facebook or other online websites to post events/advertise. Sound System- Chris Hageman and Peter Gollmer will look into purchasing a sound system.

Other business:

- Update to bylaws- All prospective new HAS Board and committee members must be approved by Father Kindon and Mrs. Florian prior to election/appointment.
- Chris Hageman asked if we could brainstorm future events to conduct charity/service work.
- Barbara Martinez will contact Peddler's Village to set up shopping fundraiser during the week of the Santa's Parade. She will also let them know that we would like to participate in the parade again this year.

- Meeting adjourned at 8:44 p.m.
- Minutes submitted by Secretary, Viktoria O'Donnell.